

Submission checklist

Use this checklist to help make your submission:



Required Information	Have you included your full name and address?	
	Do you understand that your submission will be made public, including your full name and locality?	
Preliminary Submissions	<i>If you are making a submission about the number of councillors (see page 7)</i>	
	Does your submission suggest a number of councillors between five and 12?	
	If the number of councillors you have suggested varies significantly from numbers in similar local councils, have you explained why?	
	<i>If you are making a submission about the electoral structure (see page 9)</i>	
	Have you indicated whether you want the local council to be subdivided or unsubdivided?	
	Have you explained why your preferred structure would best suit the local council?	
	<i>If you think that the local council should be subdivided into wards (see page 10)</i>	
	Have you indicated whether you want single-councillor wards, multi-councillor wards or a combination of both?	
	Have you indicated where the ward boundaries should be located and provided reasons for these proposed boundaries?	
	Have you considered the number of voters in the proposed wards?	
	If you have suggested ward names, have you given reasons for those names?	
Response Submission	Does your submission address the options recommended in the preliminary report?	
	Have you indicated whether or not you would like to speak about your submission at the public hearing?	